## Minutes of ABTT Training and Education Committee,

## on Tuesday 15th January, 14.00 – 15.30

at the National Theatre, London.

Attending: Sebastian B (SB) (Chair & Minutes), Rikki N (RN), Geoff J (GJ), Robin T (RT), Kathryn G (KG), David B (DB), Peter M (PM)

Apologies: David E (DE), Dave G (DG), Tom M (TM), John Y (JY), Mark W (MW), Steve Macluskie (SM), Ros M (RM), Louise B (LB), Mig B (MB)

**1. Minutes of the last meeting:** Accepted with some amendments.

**Information:**

**2. Training Courses update: (GJ)**

We have the minimum numbers for the Bronze in Glasgow booked for the end of January, 2019.

Our courses are all confirmed up to and including Summer School. Gold course to be included in 2019 Summer School, 27th & 28th July. Most courses in will be at Warwick Arts Centre, except some rigging elements.

We’re planning our TEC meeting on 1st August, with the Tutor meeting 5pm same day.

We’re delivering Bronze to the second round of Creative Venue Technician apprentices, for the National College at the Purfleet centre.

Bronze course in Manchester, arranged April 8th week, with a new Tech Manager venue contact.

We’re completing the Welsh Apprentices in March.

We’ve adjusted the timings of our Bronze delivery for Apprentices, to ensure candidates are ready for the course. Previously they’ve been started too near the beginning of their apprenticeship, resulting in some not passing the course.

International training; Bronze in Hong Kong is booked in March.

BS7909 course planned delivery in Feb, onwards.

We’ve had requests to deliver a 5 day course in Stage Production Carpentry.

**3. Ladder Training for under 18’s? (RT,GJ)**

GJ plans to recruit tutors for a one day course, including an ‘ABTT certificate card’ (like IPAF) for each candidate. This course will be designed for both users and supervisors. We agreed to proceed with design and delivery.

**4. Tutor Networking: Update/ Bronze SA (SB)**

SB noted he’s sent the first email thread to our tutors, as a requirement of our course re-accreditation. This included a draft self assessment questionnaire.

Draft Self Assessment Questions; GJ commented this draft is ideal for Silver candidates who want to skip Bronze.

Comments from others by email include;

- Amend Bronze questions for Silver candidates/ remove mentioning Bronze or Silver and leave as ABTT Awards.

- Add some questions on Tech Standards.

**Action; SB to circulate a second draft for comments by the end of January.**

**Discussion:**

**5. Communicating with our membership (SB)**

RN suggested we could need more detail on the website Training page. PM suggested we need to include our achievements. RT noted the site is being redesigned. We can contribute some content, including articles and testimonials from candidates and employers. RT suggested a summary of our achievements is added to the Training page.

**Actions; GJ to send some info/ stats to Elysia for adding to the website, Training home and News pages.**

**6. Training Promotion Videos (SB/RT)**

We agreed we need an updated version of our marketing presentation for trade shows. The current version includes video samples from Summer School courses and marketing text.

RT agreed Lauren, who created our current presentation, can have a place on another Silver course as payment for creating another video.

**Actions: GJ/RT to look at feasibility and filming dates.**

**GJ/ RT to draft a detailed Brief.**

**SB to check with Lauren which Silver course she’d like to attend.**

**7. Bronze course in undergraduate course (PM)**

PM is concerned about the inconsistent delivery of some technical theatre in FE and HE, lacking sufficient vocational content or quality. DB suggested packaging our Bronze in a user friendly format for FE/ HE delivery. RT suggested training providers would benefit from ways to improve employability of their students. We discussed ways of helping include our vocational standard in HE/FE delivery. SB/RN suggested we should keep control of our content by possibly offering providers a way to claim their content prepares students to achieve our Bronze/ Silver rather than giving them access to our content.

**Action; Include this as Discussion item for next meeting.**

**8. AOB:**

- Tapthis update and discuss Mk11? (RT) No further progress.

* KG asked who is delivering the Live Event rigger apprenticeship? RN noted some progress, with problems. Chris Higgs may have more info. SB noted the NEC Group is leading the development.

**Action: SB to chase Paul Rowlands, NEC Group employer leading the standard development for progress.**

- RN; asked if we should develop another Stage Silver course, including running stage crew skills, basic scenery management and repair skills, tool safety. Our current Stage Silver is focused on rigging and flying. We see a need to include skills for performance based stage crew.

**Action; RN to draft bullet point course for next meeting.**

**Next Meetings 2019;**

Tuesday 12th March, 14.00, London (room tbc)

Wednesday 5th June (ABTT Show, 14.00, tbc)

Thursday 1st August (Summer School, Warwick Arts Centre)

Tuesday 22nd October, 14.00, London