



Job Description

Job Title	Technician (Casual)
Department	Production
Responsible to	Technical Manager
Key working relationships	Senior Technicians Technicians Head of Construction Production Manager Company Stage Manager

The Mercury Theatre

The Mercury Theatre Colchester enjoys an excellent reputation for the quality of the work it produces and presents in its two auditoria and through its many community and education partnerships. We aim to cement the theatre's position as one of the main centres of artistic excellence in the East of England by building an audience for a critically acclaimed programme of drama, dance, music theatre and family theatre at the Mercury and on tour.

Vision

Our vision is of the Mercury as a vibrant, welcoming artistic hub at the heart of the cultural life of Colchester and Essex; a place where the diverse communities of the town and its surrounding region can come together to experience exceptional live theatre and a rich programme of other performing arts; a place where anyone, regardless of background, can get involved with our creative processes and start to realise their own creative potential.

Our vision is of the Mercury as a strategically important part of the national theatre ecology and the wider creative sector, providing an important regional pipeline for creative and technical talent and contributing to the range and quality of middle-scale touring theatre, with a particular focus on drama and work for children and families.

MERCURY

Purpose of the Post

The Casual Technician is responsible for:

- Delivering high quality technical support for all Mercury Productions and visiting productions to the theatre and studio.
- Assisting in the maintenance of all electrical installation/equipment relating to this post
- Providing duty technical support as required.

Main Duties

In conjunction with other members of the Technical Department:

- Assisting in the delivery of Mercury Productions and visiting productions, taking part in fit ups, get outs and overnight re-rigs as required
- Work as crew for performances on either the main stage, studio or on tour
- To act as a Duty Technician for any show, being able to liaise with other staff via radio and act suitably during scenarios based on training supplied
- To assist in running necessary safety checks and maintain accurate records of all technical and stage equipment
- The provision of technical support for visiting companies and one-nighters
- To work proactively as a member of the technical team
- Maintenance of the main stage, studio theatre and other areas as required
- To assist in carrying out and recording Portable Appliance Testing (PAT) throughout the building as required
- To ensure cost effective use of materials and resources within the department keeping within budgets
- To store all production materials in an organised manner
- To ensure that all departments areas are clean, tidy and safe
- To work on other projects for the organisation as required either at the Mercury, in the community, or on tour

General Duties

The Casual Technician will also be required to:

- Prepare and submit show reports as required
- To work in a safe and proper manner and adhere to the Mercury's Health and Safety Policy
- To adhere to Mercury Theatre's code of conduct, safeguarding, and environmental policies
- Participate actively as a member of the Production Department
- Attend and contribute to staff training sessions as required
- To carry out any other reasonable duties as requested by the Technical Manager or Production Manager

This job description is a guide to the nature of the work required of this position. It is neither wholly comprehensive nor restrictive and does not preclude change or development that might be required in the future. It does not form part of the contract of employment.



Person Specification

Personal Qualities

- Self-disciplined, organised and self-motivating
- Ability to work in a team of both permanent and freelance staff, contributing ideas, supporting other team members and taking on a lead role on projects as required
- Adaptable and receptive to new ideas and initiatives
- Ability to work under pressure and manage competing deadlines
- Creative flair
- Excellent interpersonal skills with an ability to listen, build rapport and communicate with people at all levels

Professional Competencies

Essential

- The ability to work independently to operate sound, lighting equipment or perform active stage roles such as flying for Mercury Productions and visiting shows
- Experience of rigging and cabling lighting, focusing and testing that units function as desired by paperwork supplied
- Be physically capable of lifting heavy scenery and equipment considering safety of oneself and others"
- A knowledge of technical theatre or a relevant technical theatre qualification
- Experience of successfully working within teams
- Awareness of responsibilities of Health and Safety
- Ability to work at heights
- Able to ensure the efficient use of resources without compromising health and safety regulations and always works within a value for money environment

Desirable

- Experience of maintaining electrical sound/lighting equipment
- Team management skills
- Stage Carpentry Skills
- Full UK driving license



Outline of Terms and Conditions

Salary:	£12.50 - £14 per hour depending on experience
Hours:	Hours will vary as per weekly rota with no hours guaranteed. These will include evenings, weekends, and Public Holidays. This post will require the successful candidate to work unsocial hours.
Notice Period:	The notice period is one week by either party
DBS Check:	Should your post have regular contact with children and/or vulnerable adults a DBS check will be required
Pension:	Colchester Mercury Theatre Ltd operates a Stakeholder Pension scheme. Full details of the scheme are available from the Finance Department

Other Benefits

- Discount on drinks in the Mercury's bar
- Access to the discounted staff menu in the café bar
- The company encourages attendance at performances with an allocation of tickets to employees (subject to availability and the Mercury's ticket policy)
- Discount on selected Creative Engagement activities and workshops.

To apply, please send your CV and a cover letter to recruitment@mercurytheatre.co.uk