

JOB DESCRIPTION.

JOB TITLE	Theatre Technician
DEPARTMENT	Production
REPORTS TO	Senior Technician

INCLUSION STATEMENT

People are at the centre of the Globe's work. We create ways to enable our wide community to feel visible, and for everyone's contributions to the Globe's purpose to be heard and respected.

We value and respect individual lived experience and drive inclusion through mindful awareness, empathy, care and belief, with a commitment to regularly improve how we empower and support people to do their best work. We will be honest and acknowledge our present conduct, approach and intention, as everyone works towards a shared common purpose to create greater inclusivity.

THE DEPARTMENT

The Production Department at Shakespeare's Globe realise multiple productions at any one time across our two venues. Producing ten to fifteen productions per year we work with a range of creative teams to achieve their vision. The team pride themselves on a high standard of production values, ensuring shows are presented and maintained to this standard throughout the season.

PURPOSE OF THE ROLE & DESIRED IMPACT

To work with the Senior Technician within the wider Stage Department to ensure the smooth running of turnarounds, rehearsals, performances, events and workshops. Supporting the wider team on the maintenance, testing and management of our technical systems.

HOW YOU WILL WORK

- Maintaining and operating our lighting systems – We have a fixed rig in both theatres which serves the needs of performances, events and workshops onstage as well as illuminating the architecture of our venues for visitors.
- Administering our communications systems – providing comms for technical rehearsals and performances, maintaining the show relay systems and liaising with our Building Operations department on provision of the hearing loop.
- Programming basic lighting for shows and events.
- Alongside creatives, having an active involvement in devising and providing special effects for events and performances.
- Alongside Stage Management and production teams, being actively involved with daily turnarounds with responsibility for any technical elements.
- As a Duty Technician, seeing each performance through to lights up.

- With wider stage team, ensuring backstage areas are kept clean, tidy and comply with in house Health and Safety Policies.
- Supporting maintenance weeks, compiling maintenance and testing requirements to ensure regulations are complied with.
- Alongside casual technicians, providing guidance where necessary.
- Supporting technical requirements for special events, access performances, visiting companies, filmed performances, parties etc.
- Deputising for the Senior Technician, managing day to day administration and acting as a first point of contact for incoming requests.

WHAT SUCCESS LOOKS LIKE (including deliverables)

- Every show, rehearsal, and event runs smoothly and safely, with technical elements delivered to the highest professional standard.
- The theatre's technical equipment, systems, and backstage spaces are well-maintained, reliable, and ready for use at all times.
- Creative teams feel supported and confident that their artistic vision can be realised without compromise.
- Audiences experience seamless, high-quality performances with no preventable technical interruptions.

PERSON SPECIFICATION

- Willingness to take on training and gain experience in the industry.
- Technical understanding of lighting, sound and other theatrical systems and equipment.
- Understanding and experience of programming and operating ETC GIO lighting control console, further training can be provided.
- Awareness of risk assessments and relevant H&S regulations.
- Good communication skills, with an ability to communicate effectively at all levels.
- Reliable and motivated to work independently and as part of a team.
- Strong organisational, problem solving and administrative skills with good attention to detail.
- Confident working at height. IPAF training will be provided.

TERMS & CONDITIONS

Permanent and Full-Time

A full set of terms and conditions will be supplied with a contract of employment.

Salary: £31,000 per annum

Hours: 35 per week, exclusive of breaks. Typical shift patterns are 9:00am – 5:00pm or 12:00pm – 8:00pm over five days per week. Additional hours at evenings and weekends will periodically be required for which time in lieu will be granted. There are no extra payments for additional hours worked.

Holiday: The annual holiday leave is 25 days per calendar year (full-time equivalent) plus Bank Holidays. One day of additional annual leave every service anniversary up to 28 days (full-time equivalent).

This job description is not a contract but is provided for an employee's guidance on the way in which the duties of the post are to be carried out. The content of the job description may change from time to time and the employee will be consulted over any substantial changes.

As a term of employment, you may be required to perform work not specifically mentioned above commensurate with the scope of your role within Shakespeare Globe Trust.